

Woodland Sunrise Rotary Club
Attendance and Meeting Make-Up Guidelines

Rotary is a unique service organization that emphasizes/requires member attendance and participation. To meet these goals, the Woodland Sunrise Rotary Club encourages the following policies. (Note: a formal attendance policy will be adopted by the board at the December 2007 board meeting).

1. Club members are expected to attend at least 60% of the meetings in any given time period.
 - a. Members should attend at least 30% of the meetings at their home club.
 - b. Attendance at meetings counts if you are present for 60% of any given meeting.
 - c. If you need to leave before the end of the meeting
 - i. Purchase a Scooter Badge
 - ii. Introduce yourself to the program speaker and let them know that you will be leaving early.
 - d. Meetings begin at 7:00 AM. If you are not in the door before the bell rings, be prepared to pay a fine of \$5.
2. Missed meetings must be made up to count for attendance percentages. Make-ups must be completed within two (2) weeks, before or after the missed meeting.
 - a. If you know you will be away, consider “banking” a make-up before you miss a meeting.
3. Meetings not made up within the 4-week window are subject to \$10 missed meeting fee.
 - a. Paying a missed meeting fee does not count towards attendance percentages.
4. Committee meetings, Board meetings, Rotary Projects count as make-ups.
5. Make-up locations are listed on the web site

<http://www.woodland-sunriserotary.org>